



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS  
Room 372, Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012  
(213) 974-1465 or (213) 974-1431

FOUNDER  
Mrs. Sybil Brand

CHAIRPERSON  
Mrs. Eleanor R. Montano

VICE CHAIRPERSON  
Mrs. Helen H. Stathatos

Mr. Frank S. Bacio  
Mr. Vito Cannella  
Ms. Rita Hall  
Mr. John A. Hammargren  
Mr. Carl E. Moore

**MINUTES OF THE**  
**SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS**  
**REGULAR MEETING**  
**JULY 19, 2006**

**CALL TO ORDER**

Chair Montano called the meeting to order at 10:10 a.m.

**OPENING CEREMONIES**

Chair Montano led the pledge of allegiance followed by a moment of silence.

**ATTENDANCE**

**Present**

Chair Eleanor R. Montano  
Vice Chair Helen H. Stathatos  
Frank Bacio  
Vito Cannella  
Rita Hall

**Excused Absence**

John A. Hammargren  
Carl E. Moore

**Others Present**

Jim Corbett, Assistant Chief, Commission Services Division  
Audra Galang, Commission Services Division Staff  
Elizabeth Howard, Dept. of Children and Family Services  
Alan Henry, State of California Community Care Licensing

Chair Montano welcomed Mr. Alan Henry of Community Care Licensing and Ms. Elizabeth Howard of the Department of Children and Family Services.

Ms. Elizabeth Howard spoke about the issue of clothing allowances. Since 2005, she reported there was no automatic clothing allowance set. Beginning January 1, 2006 it became the responsibility for CSWs or Probation Officers to do an inventory of the child's clothing in order to generate a clothing allowance.

She also reported that the Revenue Enhancement Unit is working with Children Are Our Future to resolve reimbursement problems.

Mr. Alan Henry of the State of California, Community Care Licensing reported the closure list he had given the Commission is only for the area he covers.

### **APPROVAL OF July 12, 2006 Minutes**

On motion of Commissioner Cannella, seconded by Commissioner Bacio, and unanimously carried, the minutes of July 12 were approved with a correction as follows:

**Page 4, Aviva Family Children's Services, 2<sup>nd</sup> sentence should read:**  
“.. It has a problem collecting fees for the schools and it was recommended to contact the their programs from the LA County Office of Education.

### **CHAIR'S REPORT**

Chair Montano reported on an L.A. Times article indicating the state will be providing increased revenue for foster care.

### **TREASURER'S REPORT**

Commissioner Bacio reported the current balance of the Commission's Charitable Fund is \$854.00 as of July 18, 2006.

### **STAFF REPORT**

Mr. Corbett reported the following:

1. The Commissioners' group photo was processed on disc by the photographer of the Chief Administrative Office, Photo Unit. The Commissioners chose the photo with the County of Los Angeles in the background that will be used for the brochure and possibly on the website.
2. The letter of invitation to Mr. Robert Taylor, Chief Probation Officer, was prepared for approval by Chair Montano.
3. The new representative from the Department of Mental Health is Ms. Carol Langone, who is a Program Manager at Jail Mental Health Services.
4. Dr. Marvin Southard, Director of Mental Health, will attend the Sybil Brand Commission meeting on August 30, 2006.
5. The photo of Mrs. Sybil Brand will be sent to an outside vendor to be enlarged, printed on matte paper and changed to sepia tone. The enlarged photo, when matted and framed, will be placed in the front office of the Sybil Brand Conference Room.

6. 3<sup>rd</sup> District Justice Deputy Joseph Charney will discuss with the Chief Deputy the two vacancies in their district for the Commission. He will let the Commission know about the status of prospective appointments.
7. A new Closed Group Homes List was shared among the commissioners, staff and guests. The list is a compilation of State from California Community Care Licensing, Commissioners' reports and former staff Sherry Scates.
8. Mr. Corbett requested the Commissioners recommend links to be added to the Commission's website. They agreed on the Department of Children and Family Services, Probation Department, Department of Mental Health, Sheriff's Department, Inmate Information Number, State Community Care Licensing, Child Abuse Hotline, and the Domestic Violence Hotline.

### **CORRESPONDENCE**

Chair Montano requested staff to send a thank you letter to the photographer of the Chief Administrative Office.

### **FACILITY/GROUP HOME INSPECTION REPORTS**

#### **Glass/St. Andrews Place – 49, #2**

Commissioner Bacio visited this facility on July 13<sup>th</sup>, and found the following areas of concern: lack of matching dinnerware and leakage under the sink.

#### **Dorothy Kirby Center**

Commissioners Bacio and Hall visited this facility on July 18<sup>th</sup>, and found the following areas of concern: the grounds are suffering from neglect, it appears they need additional maintenance staff, and the male dormitories need curtains.

#### **Bright Future Youth Center – 9, #1**

Chair Montano visited this facility on July 18<sup>th</sup>, and found the following areas of concern: no posted house rules and daily activities on the wall, and rugs need shampooing.

#### **Lakewood Sheriff Station**

Chair Montano and Commissioner Hammargren visited this facility on July 13<sup>th</sup>, and found it needs more trustees. She rated it **Satisfactory**. She requested staff to send a letter of commendation to Captain David Fender and a copy furnished to Deputy Geoffrey Vaughn for an excellent job in showing them the station. The facility has continuous professional training on CPT, evacuation planning and roll out gear.

#### **Penny Lane – 55, #4 (Main Site)**

Vice Chair Stathatos and Commissioner Cannella visited this facility on July 13<sup>th</sup>, and found everything in order except the water heater needs to be strapped.

**Penny Lane – 55, #5**

Vice Chair Stathatos and Commissioner Cannella visited this facility on July 17<sup>th</sup>, and found everything in order.

**Penny Lane – 56, #1**

Vice Chair Stathatos and Commissioner Cannella visited this facility on July 17<sup>th</sup>, and found everything in order.

**NEW BUSINESS/ANNOUNCEMENTS**

Chair Montano distributed inspection assignments to Commissioners for the following week.

**PUBLIC COMMENT**

There was none.

**MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)**

There was none.

**ADJOURNMENT**

There being no further business, Chair Montano adjourned the meeting at 11:49 a.m.

Respectfully submitted,

Jim Corbett  
Staff